



## AGM Minutes

(2020/2021)

Location	Virtually via Zoom
Date	Wednesday 25 <sup>th</sup> May 2022
Time	7.30 pm
Trustees	Ryan Conroy, Sally Green, Steve Green, Debbie Conroy
Apologies	Sam Bruty (Trustee), Alex Mitchell (Trustee)
Volunteers	None required for this meeting
In attendance	Aimee Conroy (CEO), Kate & Paul Vincent, Charlotte & Jonathan Pidgen, Edward Willshire, Paul Williams, Jack Conroy, Ben Conroy, Debbie Sharpe

### **INTRODUCTION:**

- The Chair (Ryan Conroy) thanked everyone for attending and outlined the formalities of the meeting before introducing the Board of Trustees and expanded on their individual roles, responsibilities and how they support the infrastructure of the charity.
- The CEO (Aimee Conroy) explained what our current criteria, catchment area and detailed services are at present.

## **CHAIR'S ANNUAL REPORT – (August 2020 – July 2021):**

- Please refer to the [Chair's Annual Report](#).
- Aimee Conroy delivered a detailed [presentation](#) of the 2020/2021 annual report, including the following topics:
  - Future growth and pipeline projects
  - An insight into our current services, including an update and referral statistics
  - An overview of the operating period activities covered by the [Trustees Annual Report](#)
  - The CEO then updated attendees on the new activities since the report, including plans for the coming months.

## **TREASURER'S ANNUAL REPORT: (August 2020 – July 2021):**

- Please refer to the [Treasurers' Annual Report](#).
- The Treasurer (Steve Green) outlined the accounts for this period and discussed 3 areas: Legalities, Operational Analysis and Non-financial benefits.
- Steve Green confirmed that the charity has met their legal obligation by submitting their audited accounts to the Charity Commission in good time.
- Steve Green explained that he has grouped donations and fundraising activities, so we can track and analyse the numerous sources of income to celebrate every contribution to recognise the generosity and personal sacrifice behind every activity.
- The tables showed the first 2 accounting periods and will be expanded each year so that we never lose sight of where it all started, and just how wide, varied and imaginative our supporters have been to enable the charity to deliver its objects and most importantly, support our beneficiaries.
- Steve Green finished his report by raising the non-financial benefits the charity's work generates. This includes:

- The benefit to the community and to the public of every event
- The benefit of individual self-growth through personal challenges and opportunities
- The benefit to individual mental health and wellbeing from a sense of commitment, contribution and achievement
- The benefit of forming friendships and connecting with others through our common purpose

## **AUDITOR OF ACCOUNTS: (August 2020 – July 2021)**

- The accounts have been audited by Graham Roberts at Blackwell Bate Chartered Accountants & Tax Advisers Ltd, 122 Fore Street, Saltash, Cornwall, PL12 6JW and are published with [The Charity Commission](#).

## **Q&A/FEEDBACK:**

- At the end of the presentation the CEO offered the opportunity for questions from attendees.
- Ed Willshire enquired how much the Trustees think will be required to purchase Luna's Lodge. The CEO explained that the current focus is on supporting beneficiaries, and that no formal valuation has been sought, but for the land and building, a ballpark sum of £250K was possibly the target before any real thought, conversations and research regarding investors, grants or partnerships are to begin. The Chair explained that this will be researched in more detail as the reserves increase.
- Aimee Conroy thanked Debbie Sharpe for expressing her interest in becoming a Fund Volunteer, and welcomed her to the team.
- Kate & Paul Vincent expressed their wish to apply for a Fund Volunteer role. AC thanked them and confirmed that she would contact them after the meeting.
- Kate Vincent asked if our charity would be organising our own 'Wave of Light' event during Baby Loss Awareness Week, now that Little Things & Co has closed their doors in the charitable sector. It was

explained by the Chair and the CEO that we intend to do something, but probably not to step directly in the place of the previous arrangements, but to develop our own themed event. They explained that the charity hosted a low key moonlight walk last year to mark the occasion and used this event as a tester for the future.

- Aimee Conroy explained that there is a 3 year registration celebration on Sunday 10<sup>th</sup> July solely for the families we have helped and are helping to allow fellow parents and family members to meet in person and make face to face connections. Siblings can also play together. Aimee Conroy confirmed that final arrangements regarding location and catering were still to be finalised but all details will be posted on our website and social media platforms.
- Kate Vincent suggested the possibility of 'something' for grandparent support face to face. Debbie Conroy explained this was already in discussion and the idea would be an informal ad-hoc 'Grandparent' get-together e.g. a dog walk, or a coffee meet which would offer the opportunity to chat and meet. This approach was supported by the Trustees and fits with the plans for 'The Grey Area' project.
- Kate Vincent kindly offered to donate her handmade 'wish strings' for our online shop, upcoming events and for them to be added to the gift bags we supply for families when they access our services.

## **MINUTES:**

- Ryan Conroy explained that the Secretary (Sally Green) would type up the minutes and they will be distributed in due course, along with the links to the reports (contained within).
- Aimee Conroy stated that the next AGM Meeting will be held in early 2023. The date/time/venue is to be decided and will be published on our website and social media platforms.
- With nothing else to discuss, the meeting closed at approximately 9.10pm.